***Annex 6***

**CHECK LIST FOR COMPLIANCE OF THE APPLICATION SUBMITTED AND THE DOCUMENTS ATTACHED TO IT FOR RECEIPT OF AID UNDER THE STATE AID SCHEME - PHASE 1**

***STATE SUBSIDY FOR TOUR OPERATORS USING AIR CARRIERS WITH A VALID OPERATING LICENSE FOR PERFORMANCE OF CHARTER FLIGHTS TO THE REPUBLIC OF BULGARIA WITH THE PUPSE OF TOURISM according to art. 26 of the LAW on the measures and actions during the state of emergency, declared by a decision of the National Assembly of 13 March 2020 and on overcoming the consequences (Title amended, SG No. 44/2020, effective 14.05 .2020, amended, SG No. 60 of 07.07.20) for the period from 14.05.2020 to 31.12.2020.***

***Name of the applicant tour operator:***

***Incoming № of the file:***

***Incoming № of additions to the file***

**Criteria for assessing the applicant's administrative compliance and eligibility:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***№*** | ***Criteria:*** | **YES** | **NO** | **N/A** | **Source of verification** |
|  | The application according to the approved form is submitted on paper or electronically with a valid QES or by registered letter with acknowledgment of receipt through a licensed postal operator and is signed by a person entitled to represent the tour operator.  In cases where the applicant is represented only by a few individuals, the project proposal is signed by each of them at the time of submission. |  |  |  | *The data declared by the applicant and / or the Commercial Register or equivalent register according to the national legislation at the seat of the tour operator.* |
|  | Explicit power of attorney to submit the application when it is submitted by an authorized person |  |  |  | *Explicit power of attorney to submit the application* |
|  | Certified by the legal representative of the tour operator certificate of commercial registration; |  |  |  | *The application and official reference from the commercial register or equivalent register according to the national legislation at its registered office* |
|  | Certified by the legal representative (s) of the tour operator document certifying the right of the trader to perform tour operator activities in cases where the tour operator is registered in the Republic of Bulgaria, in a Member State of the European Union, a party to the Agreement on the European Economic Area or the Swiss Confederation. In cases when the tour operator is a registered trader in a third country, outside the Republic of Bulgaria, the EU, the EEA and the Swiss Confederation – should provide a document officially certified by the competent state authorities, certifying his right to carry out tour operator activities; |  |  |  | *The application and official reference from the special register in which the registered tour operators are marked according to the legislation of the country where the tour operators are registered* |
|  | Self-signed declaration by the legal representative (s) of the tour operator that the trader they represent is not in bankruptcy proceedings or has not been declared bankrupt or liquidated (Appendix № 2); |  |  |  | *Declaration by the applicant's legal representative* |
|  | Certified by the legal representative (s) a copy of a contract concluded with an air carrier with a valid operating license for the performance of an air service flight to the Republic of Bulgaria, concluded and performed in the period from 14.05.2020 to 31.12.2020; |  |  |  | *Applicant's declaration and official reference from the licensing authority for the performance of the air service* |
|  | Certified by the legal representative (s) copies of contracts for travel packages and/or vouchers for travel packages with the passengers from the flight to the Republic of Bulgaria for the realization of which a state subsidy is requested; |  |  |  | *The information provided by the applicant* |
|  | Certified by the legal representative (s) copies of the register of accommodated tourists, according to art. 116, para. 1 of the Tourism Act; |  |  |  | *Information provided by applicants and summary data from ESTI ex officio. ESTI is administered by MT* |
|  | The applicant is a medium-sized enterprise under the Small and Medium-sized Enterprises Act and the Commission Recommendation of 6 May 2003 concerning the definition of micro, small and medium-sized enterprises (OJ L 124, 20.5.2003, p. 36). |  |  |  | *Declaration of the circumstances under Art. 3 and Art. 4 of the Small and Medium Enterprises Act (Appendix 1)* |
|  | Certified copy by person authorized from the airport administration of the documentation of the air carrier performed the flight - with the names of the passengers for the specific flight to the Republic of Bulgaria |  |  |  | *The information provided by the applicant* |
|  | Declaration signed by the legal representative of the tour operator for NACE Rev. 2 code 2008 (Annex № 3); |  |  |  | *The declaration provided by the applicant and an official check with the national competent authorities.* |
|  | Declaration that the applicant is not in difficulty within the meaning of para. 22, item "c" of the Temporary Framework (Annex № 4); |  |  |  | *The declaration submitted by the applicant.* |
|  | Declaration for received minimum and state aid and for the total amount of state aid according to par. 22, item 1 of the Temporary Framework (Annex № 5). |  |  |  | *The declaration submitted by the applicant* |
|  | Bank account statement - free text format |  |  |  | *The declaration submitted by the applicant* |
|  | Verification of compliance with the requirements of the temporary framework |  |  |  | *Documents submitted by the applicant* |

**COMMISSION COMPOSED OF:**